

Funded Places

- All children who turn 4 years old by April of the year of entry are enrolled on a 'funded place' and cannot accept a funded place elsewhere.

Funded Place means Victorian Government Long Day Care Pre-school place.

2nd year Funded Places

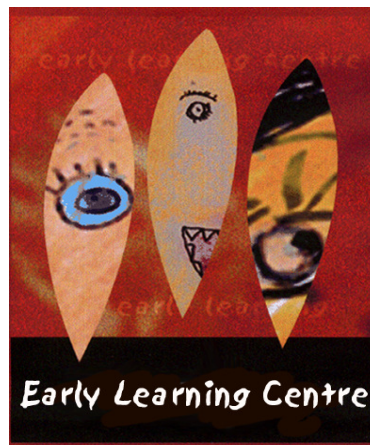
Only enrolled children with identified developmental delays as per guidelines set by the Department of Human Services will be considered for second year of funded preschool.

Non Funded Places

Children who are not approved by the Department of Human Services (DHS) for a funded preschool place or who will not turn 4 years old by April are enrolled on a 'non funded place'.

These places attract a 'gap fee' which is consistent with the annual per capita grant fee paid by DHS.

In 2009 is expected that the gap fee will be an additional \$37.00 per week per child.



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Further Information contact the Early Learning Centre

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Enrolment Information

<http://www.dest.gov.au/NR/rdonlyres/6A9D8776-4389-4963-B8A4-12B8418FA5D7/21974/cch.pdf>

This link is to a pdf document which contains the priority of access guidelines.
Scroll down in the pdf to 6.3 - page

Enrolment Policy

Waiting List Applications

- Applications are accepted from January the year prior to anticipated entry.
- Applicants close 31 May the year prior to anticipated entry.
- Applications attract a ten-dollar (\$10.00) non-refundable, enrolment and processing fee.
- Applications are processed throughout June.
- Group configuration, fees and policies are revised in June each year and the ELC reserves the right to make changes to offerings to ensure that the needs of the centre and families are met.
- 'Offers of Place are forwarded to successful applicants between July – September.
- The Centre is unable to notify unsuccessful applicants.

Priority of Entry

- Currently enrolled children

All others - in accordance with the Commonwealth Priority of Access Guidelines (email link over page)

- Current Employees / Students of The University of Melbourne
- Siblings
- New families

General Information

- The Early Learning Centre offers 89 full day preschool places
- Approximately 160 families are enrolled either part or full time
- Children who turn 4 years old by April are enrolled on a 'funded' place
- Children will only be accepted for a 2nd year of funded preschool if approved by the Department of Human Services
- Children who require a 2nd year of 4year old preschool and who are not approved, may be eligible to return on a 'non funded' place.
- Children who turn 3 years old are enrolled on a 'non funded' place
- Children are grouped in 1 of 5 playrooms.
- Attendance options are fixed and there is limited opportunity to change a booking once enrolment has been finalised.
- The program is designed and implemented by qualified early childhood professionals.
- The Centre is open for 48 weeks per year including Victorian School Holidays.
- During the Victorian School Holidays the program is implemented by Assistant Teachers.
- The hours of operation are 8.30am-5.30pm Monday to Friday.
- All children are entitled to attend for 48 weeks and parents are charged for 48 weeks regardless of absences.
- All children must be toilet trained prior to entry

Jan – April 3 Year Old Entry

Children must be 3 years of age and fully toilet trained to attend.

- Enrolment will be offered in accordance with the ELC's priority of entry guidelines.
- Children who turn 3 years old between Jan-April will be unable to commence attendance until they turn 3 years old.
- Parents can accept an 'offer of place' and then elect to pay for the place until their child has turned 3 years of age at which time he/she is eligible to enter the program.

OR

- Parents can select the 'non acceptance' of a place option and indicate that they wish to remain on the waiting list for entry after their birthday. These children will then be given priority for the first available vacancy should one occur.

2009 Fees

	Funded	Non Funded
2 days	160.00 pw	197.00 pw
3 days	240.00 pw	277.00 pw
4 days	320.00 pw	357.00 pw
5 days	400.00 pw	437.00 pw

- See over for funded and non funded definitions.

Tours of the Centre

Prospective parents are encouraged to tour the Centre on Open Day which is scheduled in August each year.

A limited number of tours will be available by appointment between March and June *the year prior* to anticipated entry.

Tours are not available once enrolment commences in July unless a formal 'offer of place' is held and parents have not previously toured the centre.